



**JOB TITLE:** Field Crew Chief

**JOB LOCATION:** Norman, OK

**REQUIREMENTS:**

Education/Training: High School Diploma or GED required. Post high school training or education a plus. A valid driver's license is required. Must be self-motivated with the ability to work with little to no direct supervision. Associate degree in Survey Technology or working toward a degree, Land Survey Certificate, or Surveyor-In-Training (SIT) certification are bonuses. Experience: 3+ years in a survey crew chief or management role in a transportation engineering firm or Department of Transportation.

White Hawk Engineering & Design, LLC (White Hawk) has created an environment where our people and technology converge to deliver trustworthy results. Our integrated solutions improve and connect communities, and our people make it possible. Our most valuable asset is you, and we offer an environment where you can learn, grow, and enjoy life. White Hawk delivers engineering, engagement, environmental, and land surveying services focused primarily on transportation design.

**JOB DESCRIPTION:**

White Hawk is seeking a Field Crew Chief with experience collecting topographical data, performing property surveys, establishing survey control, and performing construction layouts.

**ARE YOUR PASSIONS TO:**

Responsibilities include performing land surveys and collecting field data under the supervision of an RPLS, including:

- Maintaining field data records and survey project files.
- Field supervision of survey crew for construction, topographic, boundary, right-of-way, and control survey projects.
- Participate in pre-survey planning meetings with project managers, engineers, and contractor representatives
- Instructs and trains survey crew in survey and mapping methods, use of equipment, and field safety procedures.
- Meeting scheduled milestones in close coordination with the project manager and other project staff.

- Other duties as assigned.

**DO YOU HAVE WHAT IT TAKES TO BE ON THE WHITE HAWK TEAM:**

- Proficient with data collection using GPS and Robotic Total Station equipment and collection techniques.
- Ability to assist with coordinating and training crew members.
- Knowledge of safety principles, practices, and equipment related to survey work; enforce safety practices.
- Detail-oriented and precise in work ethic. Must be able to explain technical concepts to others and provide constructive feedback.
- Perform complex surveying calculations using survey and engineering software.
- Strong sense of time management and ability to prioritize and manage tasks on concurrent assignments in a fast-paced environment.
- Ability to work on a team, including receiving instructions and completing assigned tasks as instructed.
- Ability to communicate professionally and on time with co-workers and clients.
- Professional attitude and appearance required.
- Maintain and upkeep survey equipment and vehicles.
- Available for occasional overnight travel to project sites.
- Ability to lift and carry up to 50 lbs. and work outside in various terrain and weather conditions.
- A clean driving record and valid driver's license are required.
- Must pass pre-employment drug screening and background check.

Recognizing the importance of developing top talent from within, our employees have access to a wide range of internal and external training and coaching programs. They are rewarded for their achievements through excellent benefits and competitive salaries.

Work is expected to be performed principally in the field (some office work involved).

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Established in 2010 with the mindset that we can do it better together, White Hawk offers a competitive benefit and compensation package with opportunities for advancement. Our growing firm is looking for dedicated and motivated employees to perform quality designs and grow alongside our senior staff. As a White Hawk employee, you'll receive a comprehensive benefits package (health care, vision, dental, paid time off, etc.). Our benefits include:

- Competitive salary
- Company-paid employee health insurance
- 401K
- In-house mentorship program
- In-house training programs
- Family-friendly environment
- Flexible work arrangements for trained and reliable employees

White Hawk is an EEO employer. We encourage qualified minority, female, veteran, and disabled candidates to apply and be considered for open positions. We do not discriminate against any applicant for employment, or any employee because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, gender, disability, age, or military status.

Apply via e-mail at [WHERecruits@whitehawkmail.com](mailto:WHERecruits@whitehawkmail.com)